THE UNIVERSITY OF HONG KONG
SCHOOL OF COMPUTING AND DATA SCIENCE
Division of AI & Data Science and Division of Computer Science

Application for Advanced standing

This form is to be completed by students who are seeking advanced standing for studies before admission to the University (e.g. qualification obtained in another institution). This form should be submitted to Division General Office at Rm 207 Chow Yei Ching Building, with all supporting documents by the deadline. **Late application and application made in subsequent year of studies will not be considered**.

I.   PERSONAL PARTICULARS

Name: _____ (_____)   University No : ☐☐☐☐☐☐☐☐☐
English in BLOCK Letters   *Chinese, if appropriate*

Curriculum*: _____   Year of study: _____   Year Admitted: _____

Email address: _____ @connect.hku.hk   Tel No.: _____ *(Hong Kong contact)*
(Please delete as appropriate)*

II.   Advanced Standing

A.   List the details of your study prior to admission to the curriculum

Name of institution: _____

Title of degree: _____

Academic Qualification (Please **X** wherever appropriate):

For AD / HD holder ☐   Admitted to Year 1 ☐   Direct admitted to Year 3

For 7-year schooling ☐   GCE AL ☐   IB ☐   Other exam qualification
Please specify:

B.   List all the courses you wish to apply for advanced standing *(Each course can only be mapped to one HKU course)*

Other Institution's courses			Equivalent courses at HKU	Fulfillment of Curriculum Requirement at HKU *(e.g. Programme/Major/Minor/ Common Core/Electives)*	Curriculum Component of Programme/Major/ Minor *(e.g. Disciplinary Core#/ Disciplinary Elective/ Capstone)*	For office use only	
Course Code	Course Title	Credits	Course Code			Approval (Y/N)	Signature

C. **The following documents are attached in support of my application: (Please X wherever appropriate)**

☐ Transcript/ Examination result slip* from the Institution listed in Part II (A)

☐ Syllabuses of the courses listed in Part II (B) (for AD/HD Holder)

☐ Proof of 7-Year Secondary Schooling (for GCE AL or IB)

☐ Other documents (Please specify:_____)

III. **DECLARATION**

I accept that the information provided will be used in matters relating to my applications for advance standing. As part of this exercise, it may be necessary to disclose details to internal departments authorized to process the information.

Applicant's Signature : _____   Date: _____

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Guidelines on Application for Advanced Standing

Students Eligible for Applying for Advanced Standing

- ➢ UG students transfer from other universities
- ➢ Associate Degree (AD) and Higher Diploma (HD) holders (admitted to Year 1 or Year 3)
- ➢ 7-year secondary schooling with IB Diploma or GCE A-Level qualifications
- ➢ 7-year secondary schooling with other examination qualifications

In accordance with the Regulations for the Bachelor of Arts and Sciences in Applied Artificial Intelligence advanced standing may be granted to candidates in recognition of studies completed successfully before admission to the University in accordance with UG2 of the Regulations for First Degree Curricula. The amount of advanced credits to be granted shall be determined by the Board of the School in accordance with the following principles:

(a) a minimum of four semesters of study at this University shall be required before a candidate is considered for the award of the degree; and

(b) at least half of the credits requirements of the degree curriculum shall be accumulated through study at this University, or from transfer of credits for courses completed at other institutions in accordance with UG4(d) of the Regulations for First Degree Curricula.

Credits granted for advanced standing shall not normally be included in the calculation of the GPA unless permitted by the Board of the School but will be recorded on the transcript of the candidate after they are successfully transfer to a specify programme in their second year studies.

Policy on Granting Advanced Standing

Summary Table for Granting Advanced Standing

(Subject to the recommendation of the offering departments and approval by the Board of School)

		AD/HD Holders	7-yr Secondary Schooling	
		Direct Admitted to Year 3	**IB or GCE A Level**	**Other Exam Systems**
UG 5	**Chinese Language**	--	6 credits	--
	CCC	AD: ≤ 24 credits HD: ≤18 credits	≤12 credits	≤ 12 credits
Engineering Core courses		AD: ≤ 96 credits HD: ≤ 102 credits	--	--
Discipline courses			--	--
Free electives			6 credits	6 credits
Total		**≤ 120 credits**	**≤ 24 credits**	**≤ 18 credits**

Notes:

1. *Students are required to complete 6 courses (36 credits) in the Common Core Curriculum in different five Areas of Inquiry (AoI). Students shall select at least one but no more than two courses from each AoI during their studies.*

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Administrative Arrangement

1. Students have to submit their application form together with detailed course syllabuses and transcript to the Division Office by the designated deadline. Application can only be submitted once before the deadline. **No late application or amendment will be considered afterwards.**

2. School Office will submit the application to relevant parties concerned for consideration and processing:

Categories	Via	Recommended by	Approved By
UG5 Requirements	Division Office	CAES/School of Chinese/ CCC Office	Programme Director
Discipline Courses		Offering Department	
Free Electives		Offering Department	

3. Upon receipt of the replies from relevant parties, the School Office will inform the student of the results in due course.

4. The total number of successful advanced standing will be recorded on student's transcript after student's successfully transferring to a specific programme in second year of studies.